

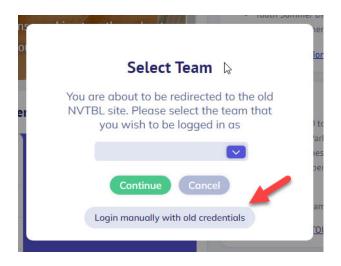
Parent Registration Instructions for Parents

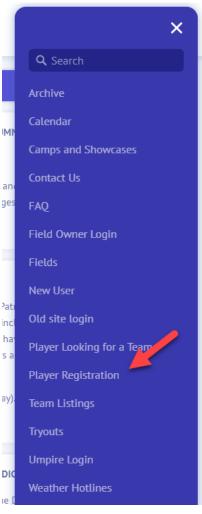
All teams will need to have their parents electronically sign the acknowledgements, release and complete their contact

information.

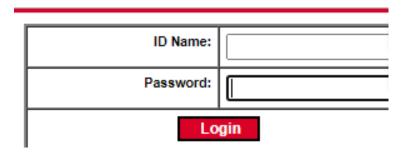
1. Request your Parent/Player Login and Password from your Coach.

- 2. Go to the main webpage (<u>www.nvtbl.org</u>) and go to the right side where there are 3 horizontal lines. When the option box appears, choose PLAYER REGISTRATION.
- 3. At the next screen, choose LOGIN MANUALLY WITH OLD CREDENTIALS.

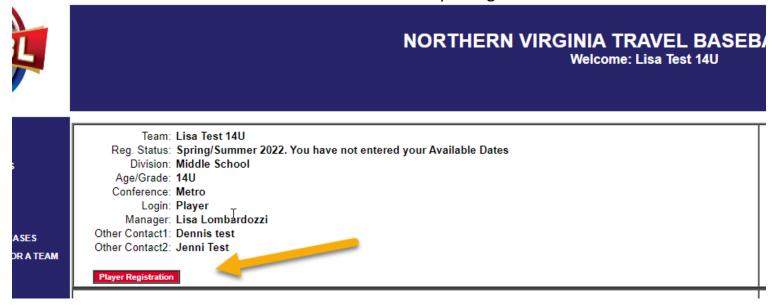




4. You will then be directed to the old site where you will enter the 3 or 4 digit code your coach gave you. NOTE: The code will be entered in both the ID Name and the Password.



5. Select the Red Button on the next screen that reads "Player Registration".



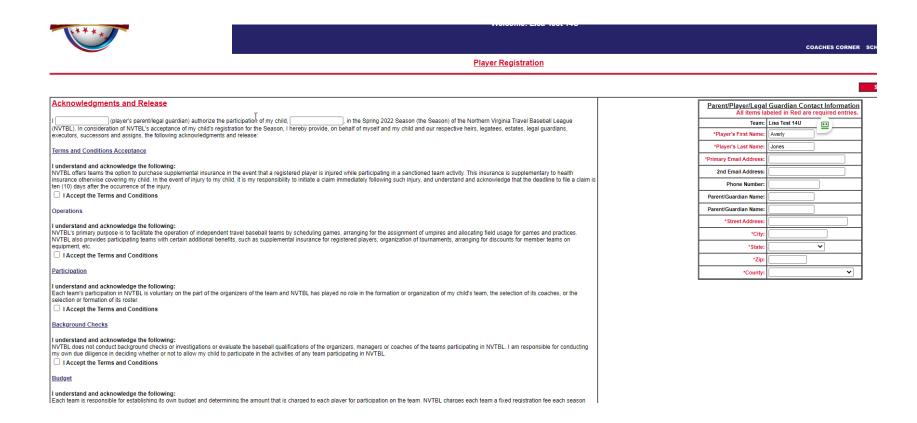
6. The next screen will look like this:



site is the property of Northern Virginia Travel Baseball. For information please contact: admin@nvtbl.org

- 7. If you are new to the team, you will select NEW PLAYER REGISTRATION. Select your child's name from a drop down list by clicking on the Player area and then choose "REGISTER". If your Coach has not entered your child on the Roster, you will NOT be able to go further.
- 8. If you are a returning player, you will select UPDATE PLAYER REGISTRATION. Select your child's name from a drop down list by clicking on the Player area and then choose "REGISTER".
- 9. If your Coach has not entered your child on the Roster, you will NOT be able to go further. Please contact your head coach and ask them to please enter their team's roster.

10. The next screen will contain the Acknowledgements, Release and Contact Information for the Parent to complete.



11. After you add/update the contact information and check the various acknowledgements and releases, select the "SAVE" button.