



NVTBL Spring 2022 13U/14U Coaches Meeting

NVTBL Mission Statement: Youth baseball league focused on the development of baseball players at all skill levels by providing an improved level of competition and a positive baseball experience for players, teams, and parents.



NVTBL Organizational Points of Contact

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League Managers			Staff	
8U League Manager	Rob Hahne		Executive Director 8U League Manager	Rob Hahne Robh@nvtbl.org 703-499-4905
9U League Manager	Lisa Lombardozzi		Accounting/Insurance 9U League Manager	Lisa Lombardozzi Lisal@nvtbl.org 571-765-1561
10U – 12U League Manager	Carly Blair		10u-12u League Manager	Carly Blair Carlyb@nvtbl.org 571-352-8407
13u/14u JV/Varsity/PSLF/PSL League Manager	Jenni Aiello		13u-PSL League Manager	Jenni Aiello jennia@nvtbl.org 571-352-8850
			Umpire Assignor 8u-12u	Bill Byerley Billb@nvtbl.org 571-352-8185



What's New with NVTBL this Season:

- All administrative steps will occur in www.nvtbl.org. Parents will use this to register their player and sign the league required consent forms as well. Your League Manager will send an email later this week with instructions for you to share with your parents.
- There is a new tournament being offered through ATBA for 8u-14u: April 2nd-3rd: Spring Thing Tournament. The registration link is on [ATBA Tournaments - ATBA \(atballiance.org\)](http://atballiance.org)
- As of now, there are less Covid restrictions. This is a constantly changing situation, please be ready and flexible if things do change. Information will be posted on website.



13U and up- The Basics

- If you are available, you will play!
- NVTBL is a travel program. You should plan on traveling.
- Scheduling Preferences are used by the NVTBL game schedulers to better understand your team's needs. NOTE: NVTBL makes NO guarantee that your preferences will be met. Preferences are just that: a "preference".
- Review your team's conference level--be sure you are in the right age/competition level.
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Team Practices

Practices for FAIRFAX COUNTY TEAMS—NVTBL schedules one weekly re-occurring practice. An email will be sent to eligible (non-league based) teams on August 23rd to explain the procedure for requesting the re-occurring practice for the season. Teams may also request a second practice based on field availability with 7 days notice. Here's an informative video on how to make a practice request. [Practice Requests \(nvtblbaseball.org\)](http://nvtblbaseball.org) **Coaches DO not send me your practice preferences UNTIL I send you the email on 3/8.**

Practices for Non-Fairfax County Teams - Loudoun County provides practice slots for Loudoun Teams. Teams in counties outside of Fairfax and Loudoun need to work with their associated leagues for practice time or contact their local parks and rec department to acquire permits for practice fields.



Youth League 8u-14u Level of Play	Description of Competitive Levels
Elite/Metro	<ul style="list-style-type: none">• Highest level of competitive play.• Top competitive teams in the region, state & country.• Place top 3 for tournaments.• 3+ strong pitchers and 2+ strong catchers.• 6+ strong hitters.• 95% or better Fielding Pct.• Requires league approval.
AAA	<ul style="list-style-type: none">• Competitive teams organized around an existing league or school geography with traditional strong talent pool.• Teams should feel they can be competitive with Metro teams but lack pitching depth or based upon affiliated league rules will have limited pitching available for a Sunday double header format.• Capable of competing in tournaments.• 2 strong pitchers and 1-2 strong catchers.• 3-5 strong hitters.• 85% or better Fielding Pct.
AA	<ul style="list-style-type: none">• Competitive/developmental teams that have restricted rosters, drafted players, or play with limited pitching depth• New to travel or first year teams.• Developmental pitchers/catchers.• 1-2 strong hitters.• 84% or less Fielding Pct.

Rosters

ROSTERS--are entered at www.nvtbl.org, login with your coach login and password, select Team administration and enter your roster.

Share your player login/password --its an auto generated 4 digit number (Under "Edit Team Information") with your team so that they may sign the consent form and register their player. (see next slide)

NVTBL allows teams at 13u and up to have 40% of the team one age older.

Example: If your team is 13u, 60% of the team must be league age 13u, while 40% of the team can be league age 14u.

15 players on roster= 9 league age 13u and 6 league age 14u



Parent Logins

Your team has been assigned a unique 4 digit login & password for your parents. They can sign the waivers and view team schedules with this code.

To find the code, login (www.nvtbl.org) and go to TEAM ADMINISTRATION - EDIT TEAM INFO.

The screenshot shows the NVTBL website dashboard. At the top, a dark blue banner reads "NORTHERN VIRGINIA TRAVEL BASEBALL LEAGUE" and "Welcome: Lisa Test 12U". Below the banner, there are three main navigation tabs: "COACHES CORNER", "TEAM ADMINISTRATION", and "REQUESTS". The "TEAM ADMINISTRATION" tab is active, and a dropdown menu is open, showing options: "Edit Team Information", "Team Roster", "Team Availability", "Activities", "News Items", "Scheduling Notes", "Approve Schedule", "Practice Requests", "Game Requests", "Parent Registrations", and "Email Parents". A hand cursor is pointing at "Edit Team Information". To the left of the dropdown, there are several status fields: "Tournaments: None", "Games Wanted: 12", "Available Weekdays: 78", and "Available Weekend Days: 32". Below these are links: "Register HERE for a Tournament", "Update Scheduling Preferences", and "Click HERE if you wish to provide feedback".

Scroll down to TEAM INFORMATION section and view the 4 digit code.

The screenshot shows the "Team Information" form. At the top, it says "Team Information" and "(Enter your Team Name carefully. This will determine the order your name appears in selection lists. Use your Age Division (14U, for example) to differentiate your team, but place it at the end of...". The form fields are: "Name of Your Team:" (text box with "Lisa Test 12U"), "Description:" (large text area), "County:" (dropdown menu with "Fairfax, VA"), "State:" (dropdown menu with "Virginia"), "Number of Team Members:" (text box with "12" and "(Approximate)"), "Manager Login:" (text box with "lisatest"), "Manager Password:" (password box with "*****"), "Confirm Password:" (password box with "*****"), "Parent/Player Login:" (text box with "1174"), and "Parent/Player Password:" (password box with "1174"). A yellow arrow points to the "Parent/Player Login" field. To the right of the "Manager Login" field, there is a note: "This is the Team Manager's Login. It allows administrative control. The Manager's Login must be different than the Player's Login."



Scheduling Notes and Home Fields

Most fields at 13u and Up are county fields/Neutral fields

Home Field – for non-League based teams, please enter your home fields. You must be the permit holder for the field. Please make sure that you give us the dates & times that you have the permit and if more than 1 team shares the field, you will need to send us an email/request to let us know what other teams will be sharing the field. Scheduling software only allows one team to register a field as their home field. NVTBL staff will have to enter additional teams that are sharing the field.

FIELDS IN OTHER JURISDICTIONS - Teams located in DC, MD, Loudoun & Prince William must obtain Field permits from your applicable Parks & Recreation Departments and remit appropriate fees directly. Teams must provide adequate field space to support game schedules when located outside of Fairfax County.

Scheduling Preferences - Teams are asked (during the registration process) to provide the league schedulers with "SCHEDULING PREFERENCES" such as:

- o Prefer - Double Headers, Single Games, Either
- o Prefer - Listing of 5 Fields Located in Proximity to your Team
- o Listing of up to 5 teams you would like to play
- o Any additional info to help us with scheduling your season Tournaments:

Setting Availability

- Your team's availability is set by default to ***“No dates available!”***
- You need to manually log in to nvtbl.org and set the dates that your team is available. (Brief instructions to follow).
- The first day of the season is March 26th and the last scheduled game is July 17th. Teams can use game request for any games July 18-July 31.
- If you register for any tournaments, even NVTBL tournaments, please set those weekends to “Unavailable”.



How to Enter Team's Schedule Availability

To enter available dates for your team, login (www.nvtbl.org) and go to Team Administration – Team Availability.

*(The default is teams are marked unavailable until a coach marks available dates.)

Select the month you wish to enter available dates.



Select Blackout Dates By Month

August

The cutoff date for entering blackouts for August has passed.

[Click Here to View Availability For August](#)

September

[Click Here to Select Blackout Dates For September](#)

October

[Click Here to Select Blackout Dates For October](#)

November

[Click Here to Select Blackout Dates For November](#)



Schedule Availability con't

The system defaults **TO ALL DATES BLOCKED**. If you don't open up dates, you won't be scheduled for games that month. Click on each date you are able to play. Remember, the more you leave blocked off – the harder it is to schedule opponents. REMEMBER YOU MUST SAVE AFTER Entering each month of availability.

For Tournaments, you might want to consider blocking off Friday (travel day) and Monday (pitcher's rest day) of that weekend. Don't forget Spring/Summer – Easter, Spring Break, Mother's Day, Father's Day, Prom, HS Sport Banquets, and Graduation. Fall - **Back-to-School Night**, big Football games, _____ st dates,

(CHECK all the dates you will be available to play. Leave UNCHECKED all the dates you will NOT be available to play.)
Days that show up in gray are disabled by your season start and end dates.

Monday	Tuesday	Wednesday	Thursday	Friday
<div>3</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>4</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>5</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>6</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>7</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>
<div>10</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>11</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>12</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>13</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>14</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>
<div>17</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>18</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>19</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>20</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>21</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>
<div>24</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>25</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>26</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>27</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>	<div>28</div> <div><input type="checkbox"/> Available</div> <div>Reason: <input type="text"/> Not Available</div>

Save September

Cancel



Game Scheduling

The Status of your game will show “SCHEDULED”. Umpires should show the umpire contact info. If they do not, contact your League Manager ASAP.

Once the schedule is sent to the umpires, any change to team schedule will cost team money (see umpire fee chart).

Games cancelled AFTER schedules released 8u-12u = \$100, 13u-18u = \$200. Games cancelled within 2 weeks of game

8u-12u= \$200, 13u-18u = \$400. (First occurrence, each occurrence penalty the fine increases by \$100)

We recommend coaches check the website

(www.NVTBL.org) prior to games, because this is where any last minute schedule changes will be posted. Your League Manager will also notify you if any last minute changes have occurred.

NVTBL TIP – NEVER PRINT YOUR SCHEDULE!



Weekend Calls to NVTBL Staff

- Calling staff on weekends is for emergency situations--realtime response needed, not for issues related to schedule in 2 wks or to complain
- Coaches use the www.nvtbl.org on your mobile device--you have access to field schedules, Coaches within their division, Umpire phone numbers, Field instructions
- Loudoun games cancelled by Coach--Coaches need to contact Loudoun Co on call

Emergency numbers to have in your phone:

- Mac umpires: 703-978-3601 or 571-765-1558
- Fairfax County Park Authority After Hours: 703-609-8870
- Fairfax County Schools After Hours: 703-324-5264
- Loudoun County On-Call Supervisor: 571-233-0424
- League Scheduler: Jenni Aiello 571-352-8850



Pregame Procedures

•Within 2 days of each scheduled game -

- Check your game schedule on the NVTBL website to make sure no changes have been made to the game, opponent, field or time.
- Home coaches contact your opposing coach two days in advance of each scheduled game to confirm the date, location and time of the upcoming game.
- If on a neutral field, do not wait to be contacted, reach out to the other coach and agree on which of you will check the field to make sure that it is playable, how you will take care of the field, who will contact the ump, etc.
- Make sure that you have each other's cell phone numbers.

FIELD CHANGES within 24 hrs of game:

- Coaches need to confirm fields/contact opponent/Notify NVTBL League Manager AND Notify MAC umpires



Weather Procedures

Weather-related cancellation/change procedure (NVTBL Weather Hotline (nvtblbaseball.org))

- Most games on neutral fields, contact opponent to determine which coach/team will check the field.
- Check the field to confirm it is unplayable - often this means driving to the field.
- Contact your opponent to let them know.
- Check your schedule to see which umpire is listed for your game and call the umpire listed for your game (will either be an individual listed or an association) and cancel the game. NOTE: Games canceled more than 3 hours in advance - no charge. Games canceled less than 3 hours - charge is ½ game fee. NOTE: If the umpire has not left for the game and can be reached, there is no charge.
- If the field is not playable, call the umpires as early as you can to cancel your game. Do not send an email! Do not TEXT.
- Update nvtbl.org. Click on 'Schedules' button & bring up your team's schedule. "Score" the game as a rainout.
- If the field is "open" but the field is not playable, don't play! 13u and up fields CANNOT be worked, you are not allowed to add turface or rake mud into the grass!
- Do not call the umpires to ask whether your field is open -- they do not check field conditions.
- Fields are allocated to us by different jurisdictions and our field allocation depends upon our treating these fields with respect.
- Damaging a field is a good way to get kicked off the field. Do not play on the field if the field is unplayable.

Fairfax County Park Authority Fields provides a weekday update after 3pm, [Fairfax County Park Authority Field Status](#) or Call the Fairfax County Park Authority Inclement Weather Hotline#: FCPA 703-324-5264 (Mon-Fri after 3:00 p.m.)

- Loudoun County: Use this link to check the Loudoun county field status: <http://www.loudoun.gov/fieldstatus>



Day of Game

Arrival at Fields—

Many fields will have multiple games scheduled back-to-back, keep that in mind when arriving prior to your game. NVTBL recommends teams arrive no more than an hour early for games. Note: Loudoun county HS fields only allow 60 min pregame warm-up.

Plate Meeting—introduce yourself to your opponent and the umpire, agree upon the rules for the game—bring rule sheet with you, agree on official start time and end time

During Game: Code of Conduct

NVTBL has a code of conduct for Coaches, players and Parents. Every season, NVTBL requires coach's, players and parents to sign the code of conduct.

<https://www.nvtblbaseball.org/codeofconduct>

COVID Protocols—TBD Full list of COVID protocols are found here:
[COVID Compliance \(nvtblbaseball.org\)](https://www.nvtblbaseball.org)



Day of Game—Post Game Procedures

Field care –

BOTH teams are responsible for helping with pre- and post-game field care. Before your game, review the field care information for your scheduled game here: [NVTBL Field Instructions](#). You will need to login with your Coach login and password to view this information. Do not assume that you should leave a tarp off if you don't see one on when you arrive – read the Field Instructions.

Bring a rake to games, some fields do not have rakes on site, you'll need the rake to fill holes and to get the mound and home plate ready for the game.

Leaving the dugout—

Pick up all trash and throw it away. Remove your equipment and leave the dugout in a timely manner, especially if a team is scheduled after you—you may host your team meeting outside the dugout.

Posting scores—

- Log into the NVTBL website (www.nvtbl.org) using your team manager login ID and password.
- Select **SCHEDULES/RESULTS**.
- Your team name will show in the box labeled **Team Schedules For X Season**. Click on **View Team Schedule** button.
- Your team schedule will show the following:
Date/Game/Time/Location/Opponent/Activity/Status/Umpires/Your Score/Opp. Score. Umpires should = "Yes". If not, enter a GENERAL REQUEST to let us know. Status for unplayed games = "Scheduled".
- Click on **Enter Score** button. Enter game status; enter score. Save.



Tournaments and Events

COI—NVTBL is able to provide Certificate of Insurance to all teams that are insured through NVTBL. Please contact Lisa (LisaL@nvtbl.org) at least 5 days prior to your tournament. Please include tournament name, address, and dates.

Hosting for an NVTBL Tournament—Your League Manager will occasionally ask if teams are interested/able to host. Teams will be compensated for their time and resources for bracket play games. Specific details/amounts will be provided by your scheduler.

NVTBL Tourney Rules and Tracking—NVTBL will post the tournament rules and how to track the tournament schedule on nvtblbaseball.org/coach

NVTBL Combine and Clinics—Every season NVTBL hosts events for players to improve their skills and to be measured on skill improvement. These events are posted on the NVTBL website and broadcast via email. Many of the events are fee based, specific details are provided for each event.



Expectations of Teams playing in NVTBL

NVTBL Rules of Engagement

- Pay attention during the scheduling process—let us know ASAP if you see a major problem.
- Come to all meetings as requested
- Team Registration Points of Contact: Enter 3 unique contacts (name, email address & phone #).
- Always have a printed copy of the Team Contacts with you at the field.
- Always have a printed copy of the baseball field care for the field where you are playing/practicing with you at the field.
- Call your opponent two (2) days prior to EVERY scheduled game.
- Bring an NVTBL Rules sheet to every plate meeting (found under HANDOUTS)
- Don't get tossed from a game—You'll be suspended for 8 days!
- Be nice to NVTBL staff and they will be nice to you!



Umpire Fees & Additional Charges

NVTBL Umpire Fees – 2021 (revised January 2021)

Age Division	# of Innings	Fee	Notes
8U - 12U	6-inning game (DH)	\$65 cash per game paid at field	1 umpire per game
8U - 12U	6-inning game (Single)	\$75 cash per game paid at field	1 umpire per game
13U – 14U	7-inning game	\$84.00 per team per game	2 umpires per game
Junior Varsity	7-inning game	\$89.00 per team per game	2 umpires per game
PSLF/Varsity/PSL	7-inning game	\$94.00 per team per game	2 umpires per game
8U – 12U Web-based Additional Charges 2021			
Age	Condition	Fee	Notes
All	Game Time Changes or Field Changes after Schedule sent to umpires	\$15 per game	The umpires will charge for any game or field changes once the schedule has been sent.
All	Rain Out > 3 hours notice	No charge	Each manager must contact umpire's organization to cancel
All	Rain Out < 3 hours notice	½ game fee per team	Each manager must contact umpire's organization
All	Incomplete Game (Called by umpires)	Regular game fee for each team	Once game has been turned over to umpires – they receive full fee
All	Game Cancellation for Non-Weather reasons (e.g. not enough players) that have been sent to umpires	\$100.00	Team canceling game will be charged a flat fee of \$100
All	Game Cancellation for Non-Weather reasons(e.g. not enough players) within 48 hours of game day	\$200.00 (fine doubles)	Team canceling game will be charged a flat fee of \$200 per game and opponent will receive a portion of the money
All	No-Show Single Game or Double Header	\$100.00 in ADDITION to fines listed above	Team which no-shows for a game will be charged a flat fee of \$100 in addition to fine listed above
All	League Meeting Team No Show	\$150	



NORTHERN VIRGINIA TRAVEL BASEBALL LEAGUE

GEAR UP FOR THE SEASON AT DICK'S SPORTING GOODS ~ March 11-14, 2022



Take 20% off your Entire Purchase at Dulles, Bailey's Crossroads & Fairfax stores

[\(CLICK HERE FOR 20% OFF IN-STORE COUPON\)](#)

And if you need something before or after 3/11 – 3/14, [CLICK HERE](#) for other coupons good in-store all season long -- (20% off and season-long coupons cannot be combined*)

Baseball Pickup!

March 6 at 12:45 pm (ends at 1:15 pm)

NVTBL Headquarters Loading Dock:

14325 Willard Road, Chantilly, VA 20151

**You may send ANYONE TO pick up the baseballs.
There is NO other time to pickup baseballs. Plan
now and arrange for someone to pick up your
baseballs if you are unavailable.**